

Please preview your presentation during the PC check time to ensure everything loads correctly.

- ⇒ [Timetable for oral presentations](#)

Presentation Format

- **Please bring your own laptop computer.** The projector only supports the VGA terminal (**Mini D-sub 15 pin**). Please bring a conversion cable if necessary.
- Audio output is not supported.
- Please prepare your files in MS PowerPoint with a screen ratio of **4:3**. (NOTE: PowerPoint 2013 is ratio 16:9 by default.)
- We recommend at least 18 points, preferably 24 points or more, so that the font size can be read from the back of the room.
- Avoid using red and green together because the combination may cause problems for your audience who are color blind.

Presentation Duration

- Presentations are limited to **12 minutes** (9 minutes for talk, two and a half minutes for discussion and 30 seconds for presenter change-over).
- In order to stay on schedule, session moderators are requested to stop speakers who exceed their presentation slot time limit.